



Model Curriculum

QP Name: Floor hand / Roughneck – Drilling Rig

QP Code: HYC/Q 0103

QP Version: 1.0

NSQF Level: 4

Model Curriculum Version: 1.0

Hydrocarbon Sector Skill Council
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Training Parameters

Sector	Hydrocarbon
Sub-Sector	Upstream
Occupation	Exploration & Production
Country	India
NSQF Level	4
Aligned to NCO/ISCO/ISIC Code	NCO/ 2015.8113
Minimum Educational Qualification and Experience	Completed 2nd year of the 3-year Diploma (after 10th) in engineering trade OR 10th Grade Pass plus 2-year of National Trade Certificate (NTC) in engineering trade OR 12th Grade Pass OR 11th Grade pass with 1- year of relevant experience OR 10th Grade pass with 2-years relevant experience OR Previous relevant Qualification of NSQF Level 3.5 with 1.5 years relevant experience OR Previous relevant Qualification of NSQF Level 3.0 plus 3 years of relevant experience
Pre-Requisite License or Training	NA
Minimum Job Entry Age	18 years
Last Reviewed On	3-May-2023
Next Review Date	2-May-2026
NSQC Approval Date	3-May-2023
QP Version	1.0
Model Curriculum Creation Date	3-May-2023
Model Curriculum Valid Up to Date	2-May-2026
Model Curriculum Version	1.0
Minimum Duration of the Course	-
Maximum Duration of the Course	450

Program Overview

This section summarizes the end objectives of the program along with its duration.

Training Outcomes

At the end of the program, the learner should have acquired the listed knowledge and skills.

- Perform and assist in operational and maintenance activity at drilling rig
- Working effectively in a team
- Maintain Health & Hygiene Habits

Compulsory Modules

The table lists the modules and their duration corresponding to the Compulsory NOS of the QP.

NOS and Module Details	Theory Duration	Practical Duration	On-the-Job Training Duration (Mandatory)	On-the-Job Training Duration (Recommended)	Total Duration
HYC/N0103 Carry Out operational and maintenance activities at drilling RIG NOS Version No. –1.0 NSQF Level – 4	60:00	120:00	30:00	Nil	210:00
Module 1: Introduction to Hydrocarbon sector and the job role of Floor hand / Roughneck – Drilling Rig	06:00	Nil	Nil	Nil	06:00
Module 2: Perform and assist in operational and maintenance activities at drilling rig	54:00	120:00	30:00	Nil	204:00
HYC/N 9301 – Work effectively in a team NOS Version No. – 3.0 NSQF Level – 4	30:00	45:00	15:00	Nil	90:00
Module 3: Effective working in a team	30:00	45:00	15:00	Nil	90:00
HYC/N9302 – Maintain health, safety and security procedures NOS Version No. – 3.0 NSQF Level – 4	30:00	45:00	15:00	Nil	90:00
Module 4: Health, safety and security	30:00	45:00	15:00	Nil	90:00
Employability Module (Mandatory)	15:00	45:00	00:00	Nil	60:00
Total Duration	135:00	255:00	60:00	Nil	450:00

Module Details

Module 1: Introduction to Hydrocarbon Sector and the job role of Floor hand / Roughneck – Drilling Rig

Bridge Module

Terminal Outcomes:

- Discuss the Hydrocarbon Sector
- Discuss the job of a Floor hand / Roughneck – Drilling Rig

Duration: 06:00	Duration: 00:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> ● Describe the oil and natural gas sector and its sub sectors. ● Explain the importance of a Floor hand / Roughneck – Drilling Rig. ● Explain the roles and responsibilities of a Floor hand / Roughneck – Drilling Rig 	
Classroom Aids:	
<ul style="list-style-type: none"> ● White / Black board and Projector ● Digital Presentation ● Computer/Laptop ● Public Addressing System 	
Tools, Equipment and Other Requirements	
NA	

Module 2: Perform and assist the operational and maintenance activities at drilling RIG

Mapped to HYC/ N 0103 v 1.0

Terminal Outcomes:

- Prepare for operational and maintenance activities
- Perform operational and maintenance activities

Duration: 54:00	Duration: 120:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> ● Describe how to check readiness of the drilling equipment and valves ● Describe how to clean and maintain drilling equipment and keep the drilling area clear ● Explain how to coordinate with technicians for repair of faulty equipment, valves, pumps, etc. ● Explain how to assist in setting up, maintain, disassemble and transport rig floor equipment ● Explain how to report malfunctioning of equipment to supervisor/manager ● Describe how to perform the role of derrick as and when needed ● Explain how to remove debris and waste from the work site ● Explain how to assist crew members in case of emergency 	<ul style="list-style-type: none"> ● Demonstrate how to check readiness of the drilling equipment and valves ● Demonstrate how to clean and maintain drilling equipment and keep the drilling area clear ● Perform general maintenance and safety check to ensure proper functioning of the drilling equipment valves ● Demonstrate how to coordinate with technicians for repair of faulty equipment, valves, pumps, etc. ● Demonstrate how to assist in setting up, maintain, disassemble and transport rig floor equipment ● Demonstrate how to lubricate and inspect the elevator latch and elevator hinge pin before use ● Demonstrate how to report malfunctioning of equipment to supervisor/manager ● Demonstrate how to assist crew in picking up and laying down drill pipe, drill collars, tubing, casing, cementing and other Bottom Hole Assembly (BHA) ● Demonstrate how to assist derrick operators, drillers, pumpers, welders, electricians and mechanics in rig operation ● Demonstrate how to assist crew in moving, adjusting, making drilling connections and re calibrating tools, equipment and machinery ● Demonstrate how to assist crew members in mixing chemical ● Demonstrate how to perform the role of derrick as and when needed

- Demonstrate how to remove debris and waste from the work site
- Demonstrate how to assist crew members in case of emergency

Classroom Aids:

- White / Black board and Projector
- Digital Presentation
- Computer/Laptop
- Public Addressing System

Tools, Equipment and Other Requirements

- Hydraulic Wrenches
- Wrenches and Socket
- Drill string tong
- Hammer
- Crowbar
- Pry Bar
- Drilling Jar
- Torque Wrenches
- Ratchet Strap
- Wire Rope Cutter
- Safety Harness
- Safety Glasses
- Hard Hats
- Hearing Protection
- Respirators
- Protective Clothing
- Coverall
- Safety Boot
- Gloves
- Slings
- Shackles
- Lifejacket
- Fire Extinguisher
- Lifelines
- Floatation Suits
- Gas Detectors
- Rigging Equipment
- Hoisting Equipment
- Swabbing Tools
- Centrifugal Pumps
- Motor
- Solids Control Equipment
- Drilling Fluids
- Pressure Washers

Module 3: Effective working in a team

Mapped to HYC/N9301 v 3.0

Terminal Outcomes:

- Describe how to interact with others effectively and appropriately.
- Demonstrate how to deal with colleagues at workplace

Duration: 30:00	Duration: 45:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> ● Describe how to maintain clear communication with colleagues ● Explain how to pass on information to colleagues in line with organizational requirements ● Explain the organization’s policies and procedures. ● Explain how to work in a team and support the team members ● Explain how to work in ways that show respect to colleagues ● Explain how to fulfill commitments made to colleagues ● Explain how to inform team members timely, if timelines can’t be met ● Explain the importance of gender equality. ● Explain the importance of supporting and respecting colleagues and other members of the organization without any bias based on gender, culture, disability etc. ● Explain the importance of gender-neutral behavior while interacting with others. 	<ul style="list-style-type: none"> ● Demonstrate ways to handle interpersonal conflict at the workplace. ● Demonstrate the ways of developing suitable rapport with other team members. ● Demonstrate how to take the necessary initiatives to resolve the issues while working in team ● Demonstrate how to work in ways that show respect to colleague ● Demonstrate the ways to fulfil commitments made to colleagues ● Demonstrate how to respond during emergencies. ● Demonstrate how to communicate in a manner that is respectful of gender, culture and disability.
<ul style="list-style-type: none"> ● Classroom Aids: 	
<ul style="list-style-type: none"> ● White / Black board and Projector ● Digital Presentation ● Computer/Laptop ● Public Addressing System 	
Tools, Equipment and Other Requirements	
<ul style="list-style-type: none"> ● Dummy team 	

Module 4: Health, safety and security

Mapped to HYC/N9302 v 3.0

Terminal Outcomes:

- Practice health and safety measures
- Follow fire safety procedures
- Follow emergencies, rescue and first-aid procedures

Duration: 30:00	Duration: 45:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> ● Explain the importance of use protective clothing/equipment for specific tasks and work conditions ● Explain to identify documents, location and people responsible for health and safety in the workplace ● Explain to identify possible causes of risk or accident in the workplace ● Explain to carry out safe working practices while dealing with hazards to ensure the safety of self and others ● Explain how to lift heavy objects safely using correct procedures ● Explain to identify common safety signs, displayed in various areas ● Explain how to use the various appropriate fire extinguishers on different types of fires correctly ● Explain to follow rescue techniques applied during fire hazard ● Explain to follow good housekeeping practice in order to prevent fire hazards ● Explain list issues concerning the safety in workplace ● Explain to inform fire safety department about any near-miss incidents in the workplace ● Explain to follow the applicable laws, regulations and codes as per safety standard ● Explain to prepare written accident/incident report and share with the concerned officer/department 	<ul style="list-style-type: none"> ● Demonstrate how to appropriately wear and discard PPE kit. ● Demonstrate how to respond promptly and appropriately to an accident. ● Demonstrate how to administer first aid. ● Demonstrate various rescue techniques. ● Demonstrate how to use fire extinguishers. ● Perform to show the correct way to lift heavy objects. ● Demonstrate how to use protective clothing/equipment for specific tasks and work conditions ● Demonstrate how to identify documents, location and people responsible for health and safety in the workplace ● Demonstrate how to identify possible causes of risk or accident in the workplace ● Demonstrate how to carry out safe working practices while dealing with hazards to ensure the safety of self and others ● Demonstrate how to lift heavy objects safely using correct procedures ● Demonstrate how to identify common safety signs, displayed in various areas

- Explain to provide appropriate first aid to victims in emergency situation
- Explain how to respond promptly and appropriately to an accident
- Explain how to perform rescue activity during an accident in real or simulated environments

- Demonstrate how to use the various appropriate fire extinguishers on different types of fires correctly
- Demonstrate how to follow rescue techniques applied during fire hazard
- Demonstrate how to follow good housekeeping practice in order to prevent fire hazards
- Demonstrate how to list issues concerning the safety in workplace
- Demonstrate how to inform fire safety department about any near-miss incidents in the workplace
- Demonstrate how to follow the applicable laws, regulations and codes as per safety standard
- Demonstrate how to prepare written accident/incident report and share with the concerned officer/department
- Demonstrate how to provide appropriate first aid to victims in emergency situation
- demonstrate basic techniques of bandaging
- demonstrate how to respond promptly and appropriately to an accident
- perform rescue activity during an accident in real or simulated environments
- demonstrate correct method to rescue injured people and others during an emergency

Classroom Aids:

- White / Black board and Projector
- Digital Presentation
- Computer/Laptop
- Public Addressing System

Tools, Equipment and Other Requirements

- First aid kit
- Dummy for first aid treatment
- Housekeeping kit
- Personal Protective Equipment (PPE)

Annexure

Trainer Requirements

Trainer Prerequisites						
Minimum Educational Qualification	Specialization	Relevant Industry Experience		Training Experience		Remarks
		Years	Specialization	Years	Specialization	
Diploma in Engineering (Mechanical) (After 10 th)	-	3	-	1	-	Relevant Experience
OR						
ITI (after 10 th)	-	4	-	1	-	Relevant Experience
OR						
Certified under relevant Craft Instructor Training Scheme (CITS) course						

Trainer Certification	
Domain Certification	Platform Certification
Recommended that the trainer is certified for the Job Role: “Floor hand / Roughneck – Drilling Rig”, mapped to QP: “HYC/Q 0103, v1.0”. Minimum accepted score is 80%	Recommended that the trainer is certified for the Job Role: “Trainer (VET & Skills)”, mapped to the Qualification Pack: “MEP/Q2601, v2.0”. Minimum accepted score as per MEPSC guidelines is 80%.

Assessor Requirements

Assessor Prerequisites						
Minimum Educational Qualification	Specialization	Relevant Industry Experience		Training/Assessment Experience		Remarks
		Years	Specialization	Years	Specialization	
Diploma in Engineering (Mechanical) (After 10 th)	-	3	-	1	-	Relevant Experience
OR						
ITI (after 10 th)	-	4	-	1	-	Relevant Experience
OR						
Certified under relevant Craft Instructor Training Scheme (CITS) course						

Assessor Certification	
Domain Certification	Platform Certification
Certified for the Job Role: “Floor hand / Roughneck – Drilling Rig”, mapped to QP: “HYC/Q 0103, v1.0”. Minimum accepted score is 80%	Recommended that the Assessor is certified for the Job Role: “Assessor (VET and Skills)”, mapped to the Qualification Pack: “MEP/Q2701, v2.0”. Minimum accepted score as per MEPSC guidelines is 80%.

Assessment Strategy

The assessment of candidates/trainees will be on the basis on assessment outcome/assessment criteria of the Qualification. In the assessment criteria for each NOS marks have been defined for theoretical and practical skills, on which the candidate will be assessed. The emphasis is on 'learning-by-doing' and performance criteria is based on the practical demonstration of skills and knowledge.

Theory/Knowledge test– This section will test the trainee on his/her knowledge on the subject/trade.

The test will be carried out online/offline with a set of random Question paper. that include multiple choice questions in multilingual, True/False Statement, audio-video question etc.

The Question Bank will be developed by Subject Matter Experts (SME) of the hydrocarbon sector and these questions again be vetted by the Industry Experts, each performance criteria have its marks for theory based on the level of question i.e. easy, medium and difficult.

Practical/Demonstration Test– This stage involves the face-to-face interaction between Assessor and each trainee. The practical knowledge will be tested through trade test which demonstrates the skill required for the job, by which assessor would be able to evaluate the trainee for his/her practical knowledge on respective Qualification.

To ensure the maximum possible consistency in the assessment by different assessors at different locations, orientation of the assessors is also required about the stages involved in the assessment and the assessor role in the assessment process. The assessor must have knowledge of the following concepts before assessment:

- Qualification Pack Structure
- Guidance for the assessor to conduct theory and practical assessments
- Guidance for trainees to be given by assessor before the start of the assessments.
- Guidance on assessments process, practical brief with steps of operations practical observation checklist
- Practical/Demonstration Test guidance for uniformity and consistency.
- Guidance on assessment evidence collection (signed attendance copy, verification of the authenticity of the candidate by checking the photo ID card, Photographs-while assessment undergoing etc.)

The empanelled assessment agencies will be instructed to hire assessors with integrity, reliability and fairness. Each assessor shall sign a document with its assessment agency by which they commit themselves to comply with the rules of confidentiality and conflict of interest, independence from commercial and other interests that would compromise impartiality of the assessments. The assessment agencies are instructed to ideally have assessor with sufficient amount of relevant industry experience related to Qualification. The assessors will also have scrutinized and have to undergo orientation of assessment framework, competency-based assessments etc.

Recognition of Prior Learning (RPL)

Under the Recognition of Prior Learning (RPL), the candidates enrolled and the assessment will be carried out as per the assessment criteria and assessment outcome of the full Qualification and the process of assessment will be carry out by the body/bodies empanelled by Hydrocarbon Sector Skill Council

In RPL, the candidate already has the skills and knowledge while working on the job from long, the learners only require to undergo a brief orientation training and the subsequent assessment process and certification is awarded to those candidates who successfully clears the assessment. The tentative process of RPL would include the following stages:

- 1 Cluster Mapping and Mobilization of the candidates
- 2 Counselling & Pre-Screening
- 4 Candidate registration, batch creation and enrolment
- 5 conduction of an orientation program for candidates before assessment
- 7 Assessment by HSSC
- 8 Evaluation of Assessment Result
- 9 Issuance of the Certificate to successful candidates

Assessment Strategy:

- For each Qualification Pack assessment criteria has been developed, which describe the weightage for each NOS/Performance criteria (PC) and assigned marks based on each NOS separately for theoretical and practical skills
- The question bank will be developed by the subject matter experts to assess the theoretical and practical knowledge.
- The accredited assessment agency will carry out the assessment process on the date proposed after completion of the training. The assessment will be carried out on the basis of the two parameters i.e. Theoretical test and Practical test.
- The result of the assessment will be shared by assessment body to the HSSC for review and compliance, after that result will be processed and certificates will be generated
- Assessments shall be conducted in the regional languages in case of any specific requirement from the concerned Training Provider.
- For ensuring the impartial assessment it will be ensured that the Assessment Bodies (AB) are not involved in any type of training delivery with respect to this project.

Assessment Guidelines

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down the proportion of marks for Theory and Skills Practical for each PC.
2. The assessment for the theory part will be based on the knowledge bank of questions created by the SSC.
3. Assessment will be conducted for all compulsory NOS, and where applicable, on the selected elective/option NOS/set of NOS.
4. Individual assessment agencies will create unique question papers for the theory part for each candidate at each examination/training center (as per assessment criteria below).
5. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/ training center based on these criteria.
6. To pass the Qualification Pack assessment, every trainee should score a minimum of 70% of % aggregate marks to successfully clear the assessment.
7. In case of unsuccessful completion, the trainee may seek reassessment on the Qualification Pack.

Recommended Pass % aggregate for QP: 70%

References

Glossary

Term	Description
Sector	Sector is a conglomeration of different business operations having similar business and interests. It may also be defined as a distinct subset of the economy whose components share similar characteristics and interests.
Sub-sector	Sub-sector is derived from a further breakdown based on the characteristics and interests of its components.
Occupation	Occupation is a set of job roles, which perform similar/ related set of functions in an industry.
Job role	Job role defines a unique set of functions that together form a unique employment opportunity in an organisation.
Occupational Standards (OS)	OS specify the standards of performance an individual must achieve when carrying out a function in the workplace, together with the Knowledge and Understanding (KU) they need to meet that standard consistently. Occupational Standards are applicable both in the Indian and global contexts.
Performance Criteria (PC)	Performance Criteria (PC) are statements that together specify the standard of performance required when carrying out a task.
National Occupational Standards (NOS)	NOS are occupational standards which apply uniquely in the Indian context.
Qualifications Pack (QP)	QP comprises the set of OS, together with the educational, training and other criteria required to perform a job role. A QP is assigned a unique qualifications pack code.
Unit Code	Unit code is a unique identifier for an Occupational Standard, which is denoted by an 'N'
Unit Title	Unit title gives a clear overall statement about what the incumbent should be able to do.
Description	Description gives a short summary of the unit content. This would be helpful to anyone searching on a database to verify that this is the appropriate OS they are looking for.
Scope	Scope is a set of statements specifying the range of variables that an individual may have to deal with in carrying out the function which have a critical impact on quality of performance required.
Knowledge and Understanding (KU)	Knowledge and Understanding (KU) are statements that together specify the technical, generic, professional and organisational specific knowledge that an individual need in order to perform to the required standard.
Organisational Context	Organisational context includes the way the organisation is structured and how it operates, including the extent of operative knowledge managers have of their relevant areas of responsibility.
Technical Knowledge	Technical knowledge is the specific knowledge needed to accomplish specific designated responsibilities.
Core Skills/Generic Skills (GS)	Core skills or Generic Skills (GS) are a group of skills that are the key to learning and working in today's world. These skills are typically needed in any work environment in today's world. These skills are typically needed in any work environment. In the context of the OS, these include communication-related skills that are applicable to most job roles.
Electives	Electives are NOS/set of NOS that are identified by the sector as contributive to specialization in a job role. There may be multiple electives within a QP for each

	specialized job role. Trainees must select at least one elective for the successful completion of a QP with Electives.
Options	Options are NOS/set of NOS that are identified by the sector as additional skills. There may be multiple options within a QP. It is not mandatory to select any of the options to complete a QP with Options.

Acronyms and Abbreviations

Term	Description
NOS	National Occupational Standard(s)
NSQF	National Skills Qualifications Framework
QP	Qualifications Pack
TVET	Technical and Vocational Education and Training
OS	Occupational Standard(s)
QP	Qualifications Pack
KU	Knowledge and understanding
GS	Generic Skills
FAQ	Frequently Asked Questions
BP	Business Partner
KYC	Know Your Consumer
FAB	Feature Advantage Benefit